



BLUE BIRD HIGH SCHOOL, SECTOR 16, PANCHKULA
ORIENTATION PROGRAMME
CLASS – IX (2019-20)



Dear Parents

Date: 19.04.2019

“Education is a shared commitment between dedicated teachers, motivated students and enthusiastic parents with high expectations.....”

An overall performance of the child and his/ her overall personality and safety depends equally on school environment and environment at home. So in order to do the best for your ward, parents/ guardians are also expected to follow the given points so that we together can change your child into a very good citizen.

1. Punctuality is one of the main mottoes of our school. Therefore parents should also be regular in attending all the events in time.
2. While visiting the school, all the parents must be formally dressed and should keep their mobile phones switched off or on silent mode till they are in the school premises.
3. Parents should note that occasional reports from teachers are made in the School Diary/ online message system and they are requested to acknowledge it. Parents are required to sign the P.T.M. register and any other similar document relating to their children.
4. **Change in the address or telephone number must be intimated to the school in writing. Details of the students which include name, spellings and dates mentioned in the birth certificate will stand final for every student and shall not be altered for any reason.**
5. Parents are requested not to make any social engagements or medical appointments during school hours. Children are not allowed to go home during the school hours. Request for taking the wards back home after periodic test / exam must be avoided. In case of any emergency, only the parent should come personally with a written request letter.
6. Please ensure that your child brings healthy tiffin box to school daily. Guide the child about eating healthy food. Use cloth instead of foil paper to wrap the food.
7. The students are allotted sections with great care based on the choice of optional subjects/size of the class and to maintain the balance of the number of students in each sections. We have to shuffle a particular class for better academic gain of each student and their comfortable stay. Parents are requested to understand the reason and should not come with the request for the change of section.
8. Whenever excursions, picnics are organized by the school, maximum participation by students is expected. All outings are under the supervision of school staff.
9. Damage to school property, however small, will not be tolerated. Stringent disciplinary actions will be taken against such offenders. The parents will have to bear the expenses of the damaged property.
10. School provides its own transport facility equipped with GPS and CCTV cameras. A lady attendant and a male conductor also accompanies the students in the school bus to ensure the safety of the students. Students must maintain decorum in the bus as any kind of disciplinary action or damage will lead to a strict action. To confirm the bus route or to settle any query regarding transport contact the teacher Ms. Anjana Aggarwal (Transport Incharge)
11. **The school does not take any responsibility for the students coming to school through any private transport.**
12. **Make sure that you attend all the Parent Teacher Meetings to know about your ward's performance and students accompanying their parents must wear School Uniform.**
13. Parents are requested not to contact Teachers at home. They can meet the concerned teachers on every Tuesday and Friday after the School Working Hours.
14. A full time doctor is available in the school campus for students. Kindly mention your child details in the school diary if they have any allergy or serious health problem. In case of any kind of sickness, the child must not be sent to school.
15. For getting any kind of documentation from school, kindly give at least two working days .

16. As informed earlier kindly use revised admission number allotted to your wards for all future dealings with school. (Example: Existing Adm. No. – 1234 , Revised Adm. No. – 1234/15 (Year of Admission)
17. **Kindly visit the school website www.bluebirdschool.org which is updated from time to time to provide you various information. Homework and important notifications are sent in the School Homework App. All the parents are requested to download School Mobile App from the School Website and let your ward access it in your presence only.**
18. **IMPORTANT : For Assessment and Detention Policies (2019-20), kindly read diary pages 22 and 23 very carefully.**
19. **For promotion to the next class, a child should obtain 33 % marks in each subject.**
20. **75 % attendance is compulsory for promotion.**
21. **Results declared at the end of the academic session are final in all cases and will not be reconsidered.**
22. Absence from school even for a day must be noted in the “Student's Leave Application Form” given in the School Diary. For more information please read Page No. 13 of the school diary. If a child has an infectious disease parents should keep the child at home till he/she recovers. A Medical Certificate must be submitted well on time.
23. To understand the working of Academics (Session- 2019-20) Refer to Pg 28, 29 and 30 of School Diary. In case of any change, intimation will be sent through a circular or a SMS in advance.
24. Under the new CBSE rules, beginning from 2019-20 academic session, Health and Physical Education (HPE) has been made mandatory for all students. The key idea behind the CBSE sports guidelines is to deter young children from leading a sedentary life in the growing digital world. It is mandatory for all the students to take up any one of the following sports activities available i.e. Basket Ball, Table Tennis, Badminton, Skating, Taekwondo and Gymnastics.
25. Moral education is important for an all round development of the child. So, to imbibe moral values and practice life skills, we have ‘School Cinema’ and life skills by LXL IDEAS in classes V to IX for learning experiences and to learn dealings with day to day problems.
26. Wearing school identity card is compulsory for all the students daily.
27. Parents are requested to ensure that their ward comes to school in the correct and complete uniform otherwise strict disciplinary action will be taken against him / her.
28. Boys' hair must be short and neatly combed, clothes must be clean and ironed, and shoes must be polished.
29. Girls must have their hair neatly tied up in two plaits with blue ribbons/hairbands. The use of kajal, nail polish or make up is not permitted.
30. Mobile Phones, cash, cameras and all other electronic items are totally banned in school. If confiscated, they will not be returned. No appeal for their return will be entertained. The school is not responsible for goods lost.
31. The observance of rules of discipline of the school and good behaviour is an essential condition to a student's continuance in the school. In case a student violates the school rules or indulges in any form of indiscipline, strict action will be taken against the student. They must respect the school property and maintain cleanliness at all levels.
32. **Visit CBSE website [www.cbse.nic.in] regularly to update yourself with latest circulars.**
33. INFORMATION TECHNOLOGY (NSQF), as an additional 6th subject is introduced in Class IX. If a student fails in any one of the three compulsory academic subjects (i.e. Science, Mathematics and Social Science) and passes in the Skill subject (offered as sixth optional subject), then that academic subject will be replaced by the Skill subject and the result of Class X Board examination will be computed accordingly.
34. Punjabi as an additional 7th subject can also be opted in Class IX. If a student fails in any language subject (English, Hindi/Sanskrit), the same will be replaced by the Punjabi taken as seventh subject.

Looking forward for your continuous support to make this academic year enriching and rewarding for your wards.

PRINCIPAL