

MEDICAL INFORMATION (MANDATORY)

Immunization Status : (If done please tick mark)

<input type="checkbox"/>	BCG	<input type="checkbox"/>	Measles
<input type="checkbox"/>	OPV	<input type="checkbox"/>	MMR
<input type="checkbox"/>	DPT	<input type="checkbox"/>	Typhoid
<input type="checkbox"/>	BOOSTER FOR OPV	<input type="checkbox"/>	Hepatitis B
<input type="checkbox"/>	BOOSTER FOR DPT	<input type="checkbox"/>	Blood Group

Known Allergies to Medicine and Food if any (Please specify)

Any known learning disorder Yes No

Please mention if any previous medical history

Details of any brother/sister (not cousins) studying in Blue Bird School

Name of Sibling 1.	<input type="text"/>	Class / Section	<input type="text"/>	Admn. No.	<input type="text"/>
2.	<input type="text"/>		<input type="text"/>		<input type="text"/>

Parent's Contribution

Area in which you could contribute to enrich school life in terms of time, skills etc. (As a volunteer)

(Put a tick against your choice)

Cultural Academic Sports Any other

If the school transport is required Yes No

UNDERTAKING (BY PARENTS / GUARDIANS) :

I have gone through the school admission form & bind myself to the school rules.

I fully undertake the responsibility legally/otherwise for the payment of my child dues in time.

I hereby certify that to the best of my knowledge,the information given above is correct .I fully agree that the school on accepting the admission form of my child in not in any way,obliged to grant admission. I also agree that the decision of the Principal regarding the admission will be final & binding on me.

Date <input type="text"/>	<input type="text"/> Signature of Mother	<input type="text"/> Signature of Father
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Documents to be submitted at the time of Registration / Admission

- 1. One copy of Date of Birth Certificate (Self Attested)
- 2. Copy of Residence Proof (Self Attested)
- 3. Original Transfer Certificate (Previous School attended for classes Nursery onwards)
- 4. Report Card of Previous Class (Nursery onwards)
- 5. Copy of Aadhaar Card of the child
- 6. Certificate of S.C.,S.T., B.C. Category
- 7. 3 latest passport size photograph of the child

Documents should be submitted within a week otherwise admission will not be confirmed.

For any changes in Name & DOB at later stage, documentary evidences with undertaking to be submitted by the parents.

Form Checked by :

Admission Incharge <input type="text"/>	Accountant <input type="text"/>	Date <input type="text"/>
Principal <input type="text"/>	Admission No. <input type="text"/>	

Admission

Admission to Nursery (Jr.) Class to IX, is open to all children irrespective of caste, creed, community and religion. Admission in Class X is possible only for the transferred cases from other towns, that too only after depositing all the data of marks from previous school and relevant documentation required as per the CBSE norms.

Notice for admission to the new session is put in December. New admissions are open from 1st December every year and are subject to availability of seats.

The admission of a child to the school will mean, a complete acceptance of the school Norms and Rules by the Parent/Guardian. Rules are subject to change at the discretion of the School management.

Reservation :- Seats reserved as per RTE / 134A

The Registration Fee is non refundable and Registration does not guarantee admission.

Assessment Policy

CLASSES NURSERY(Jr.) AND NURSERY : No formal examination is held for students of classes Nursery (Jr.) and Nursery. The students are monitored and observed for their scholastic pickup, creative growth, motor development and value based mannerisms throughout the course of full academic session and promotion to the next class is granted on the basis of the assessments of these observations.

CLASSES K.G. TO VIII : Assessment for the students of classes KG to VIII is done on the basis of **internal assessment** comprising of two periodic tests, notebook submission and subject enrichment activities and **2 term Examinations**.

CLASSES IX AND X : Assessment for the students of classes IX to X is done on the basis of **internal assessment** comprising of three periodic tests, notebook submission and subject enrichment activities and **one Final Examinations**.

(Subject Enrichment Activities - Speaking and listening skills for the languages and practical/lab work, project work etc.

2. For the holistic development of the students, various co-curricular activities are conducted.

3. Each student is also graded for his/her discipline, attendance, sincerity, good behaviour and values practiced by them.

Grades for above two points are given as follows -

KG to VIII - 3 point grading scale (A to C)

IX and X - 5 point grading scale (A to E)

4. As per CBSE norms for promotion to the next class **33% marks are a must** in internal assessment as well as in Final Examination.

5. **80% attendance is mandatory** for the students of all the classes to let him/her appear in the Final Examination.

6. For any kind of **absence**, genuine proof for the same should be given to the school in time for further action.

7. **Schedule for the Periodic Tests and Syllabus** is provided to the students at the beginning of each academic session.

8. Students who win National level / State level / District level Championship in any of the sports from Class KG to VIII and score atleast 40% of marks in aggregate, in that academic year, will be awarded with a monthly fee concession according to their level of achievement.

9. **NO DETENTION POLICY**

Abolition of "No Detention Policy" in classes 5th and 8th will now enable the school to detain the students in classes 5th and 8th also, if they will not perform upto the mark, according to CBSE passing norms, that is, aggregate 33% in each subject, from session 2018 - 19 onwards.

However, if required, before detention these students be given an additional opportunity for RE-examination to qualify the promotion to the next class.

School Transport

Once the school bus facility is started it will continue till session ends. However in exceptional cases also, one full month notice in advance is to be given before withdrawing the Bus facility. Bus charges are taken for eleven and a half months in one academic session. Bus fees will be charged for the whole month even if the child joins or leaves the bus facility in between. **The school does not take responsibility for any private transport.**

Instructions to Parents

1. Parents and Guardians of students, having already signed Registration/Admission Forms and agreeing to observe the rules of the School, should understand that they cannot dictate to the School Authorities on matters of policy, on condition of admission or continuance in School of any student.
2. The School expects the co-operation of the parents to ensure that :
 - a) The children come to School regularly and punctually, dressed neatly and correctly ;
 - b) The children bring to School their books and note-books which should be properly maintained.
 - c) The children prepare their lessons and do their home work regularly and do not go for late evening entertainments on week days.
3. They are also expected to co-operate with the School Authorities by taking an active and helpful interest in the activities of the School.
4. Parents are informed that their children may be sent home
 - A) After three warnings for arriving late.
 - B) Not wearing the correct uniform.
 - C) Not having a remark in the school diary signed by their parents, or not having the receipt of a circular acknowledged by their parents within the stipulated period.
 - D) Repeatedly forgetting to bring the necessary books to class.
5. Children should not buy eatables from any street vendor.
6. Medical : In case of any accident or emergency during the school hours, parents will be informed at once and First Aid will be administered by the qualified Doctor in the School infirmary. If there is a delay in the parents coming to the school, the child will be taken to General Hospital sector 6 Panchkula.

Payment of Fee/Dues

School Fee will be accepted only through :-

- 1) Credit/Debit Card at the school Fee Counter.
- 2) HDFC Payment Hub on the School website (www.bluebirdschool.org)

Admission Fee and Monthly Fees must be paid by the stipulated time. It may be noted that once the child has been admitted, there can be no refund, if the child does not join the school or is immediately withdrawn, only the caution money is refundable (Documentary Proof of transfer will be required.)

Monthly Fee for the month of May & June is collected in May, for December & January in the month of December and for the month of February & March in the month of February.

Monthly Fees must be deposited before the 12th of every month. A fine of Rs. 25/- per day will be charged after 12th of every month. The name of students who have not paid the monthly fee till the last day of the month will be automatically struck off from the school rolls without any notice and re-admission with fee Rs. 1000/- alongwith arrears and late fee is only made at the Principal's discretion.

Fees Timings : Summer : 8.00 am to 12.30 pm / Winter : 8.30 am to 1.00 pm

School Timing

Classes	Nursery (Jr.) To KG	Class I	Class II to X
Summer Timings	9:00 am to 12:30 pm	8:00 am to 12:30 pm	8:00 am to 2:00 pm
Winter Timings	9:30 am to 1:00 pm	8:30 am to 1:00 pm	8:30 am to 2:30 pm

*All Saturdays are holidays for classes Nursery (Jr) to KG.

*Only 2nd Saturday of every month will be OFF for classes I to X.